

## Australian Colleges of Further Education T/A

Australian Institute of English Language (AIEL), Australian Healthcare College (AHC)  
Australian Institute of Vocational and Technical Education (AIVTE), Australian Sports Academy (ASA)

### Head Campus:

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# SC 5.4: Application for Deferral Form

This form is to be completed by students who wish to defer their studies. Deferral of studies will be granted in compassionate or compelling circumstances as per ACFE's Deferral, Suspension and Cancellation Policy. Students are required to provide documentary evidence of such circumstances.

### Student details

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Date of Application:     /     /     \_\_\_\_\_ Course: \_\_\_\_\_

I wish to defer my enrolment with ACFE. I wish to defer my studies for the following reason/s:

I wish to defer my enrolment until (insert date): \_\_\_\_\_

Address while on leave: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

In signing this form you agree:

- The information provided is true and complete.
- That you accept that the course structure of the deferred course may change.
- That you accept that where your deferment results in commencement of studies in a new study intake and the fees for the course may be increased.
- That you have attached all required supporting documents.

### Signatures

<b>Student</b>	<b>Parent Guardian (If under 18 years of age)</b>
Signed: _____	Signed: _____
Printed Name: _____	Printed Name: _____
Date: _____	Date: _____

**Please return this form to our office at the details below.  
We will advise you of the outcome of your application.**