



FNS40615 CERTIFICATE IV IN ACCOUNTING

CRICOS CODE: 089234B

COURSE OVERVIEW

This qualification reflects accounting job roles in financial services and other industries requiring accounting support functions. Individuals in these roles apply theoretical and specialist knowledge and skills to work autonomously and exercise judgement in completing routine and non-routine activities.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit. Persons providing a business activity statement (BAS) service must be registered by the Tax Practitioners Board and this qualification is currently cited as meeting the educational requirements for registration. Other conditions apply including a designated period of experience. Persons seeking BAS agent registration should check current registration requirements with the Board as this is reviewed regularly.

JOB OPPORTUNITIES

- Accountant (General)
- Bookkeeping
- Accounts clerk/Bookkeeper
- Payroll
- Taxation Accountant

ENTRY REQUIREMENT

1. Student must be 18 years of age or over;
2. Students are required to provide evidence to demonstrate English Language competence by any of the following:
 - a. Completing the our Language Literacy and Numeracy test.

- b. Providing evidence of English language skills test (IELTS or equivalent)

3. Satisfactorily complete a pre-training review interview to determine academic suitability for the chosen course.

International students applying for a student visa are advised to check with the Department of Immigration and Border Protection (DIBP) on separate English requirements that may apply to your student visa application.

COURSE PRE-REQUISITE

There are no pre-requisites for this course.

INTAKES

Please contact AIVTE for course intake information.

COURSE DURATION

- Full-time: 45 weeks

DELIVERY MODES

A flexible blended environment applies to the majority of the target group being a combination of self-paced/tutorial/classroom workshops and work place practical sessions.

LOCATIONS

Gold Coast
10 Scarborough St
Southport, Gold Coast
Queensland 4215
+61 1300 656 693

Sydney
Level 2, Queen St
Auburn, Sydney
New South Wales 2144
+61 1300 083 832

STUDY PATHWAYS

This qualification has pathways for further study in:

- FNS50215 Diploma of Accounting
- FNS60215 Advanced Diploma of Accounting

WORLD-CLASS TRAINING

WORLD-CLASS LEADERS



COURSE OUTLINE (UNITS OF COMPETENCY)

TOTAL NUMBER OF UNITS = 13

- 10 core units
- 3 elective units

CORE UNITS

BSBFIA401	Prepare financial reports
BSBITU306	Design and produce business documents
FNSACC301	Process financial transactions and extract interim reports
FNSACC302	Administer subsidiary accounts and ledgers
FNSACC402	Prepare operational budgets
FNSACC404	Prepare financial statements for non-reporting entities
FNSACC406	Set up and operate a computerised accounting system
FNSBKG404*	Carry out business activity and instalment activity statement tasks*
FNSBKG405*	Establish and maintain a payroll system*
FNSINC401	Apply principles of professional practice to work in the financial services industry

ELECTIVE UNITS

FNSACC401	Process business tax requirements
BSBWHS201	Contribute to health and safety of self and others
FNSACC405	Maintain inventory records

HOW TO ENROL

Applying to Australian Institute of Vocational and Technical Education (AIVTE) is easy. You can submit your enrolment application any time at aivte.edu.au/enrol. You can call Gold Coast Campus on **+61 1300 656 693** or Sydney Campus on **+61 1300 083 832**.

If your application is successful, we will send you a Letter of Offer including all the enrolment conditions. When you accept it and return a signed copy, we will secure your place in your chosen course.

Enrol now



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Sydney (NSW)

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